

Before and After Care 2016-2017

After roll call children will go to recess or do homework for approximately 45 minutes to an hour then come inside for snack. After snack students in grades kindergarten through 2nd will watch a movie and all other students can read, play cards, games etc. No toys, cards or games of any kind are to be brought from home. CELL PHONES ARE NOT ALLOWED TO BE USED IN AFTER CARE.

HOMEWORK (Recess Time)

We will assist students in kindergarten and 1st grade with their written homework during recess time when possible (there are times their homework need special supplies that we do not have). All other students will be responsible to do their own homework; however, we will help any student that needs assistance. Students are not required by us to do their homework so if you need your child to remain inside at recess time to do homework, please let us know.

Discipline

We expect all students to act in a Christian manner and respect all teachers and other students. All school rules including conduct apply to the before/after school care program. Parents and or Guardians must be willing to abide by the rules of the program.

Check Out Procedures

Only those people whom you have listed as having authorization are allowed to pick up your child. Photo ID will be required for any person or persons we are not familiar with. Parents are responsible for keeping the authorization list current at all times. CHILDREN WILL NOT BE RELEASED TO ANYONE WHOSE NAMES ARE NOT ON THE LIST. We encourage you to list as many relatives and friends as possible in case of an emergency. Once a child is checked out they may not return that day.

Drop In Procedures

Parents/Guardians should send a signed note to the program director and teacher notifying them that the child will be attending the program that day. Please include parents' names and phone numbers in case we need to contact you. Also make sure you include the name or names of the person that will be picking up the child.

St. Margaret Mary Before and After School Care Program 2016 – 2017

PHONE: CAFETERIA 985-643-8481 (BETWEEN 3:00 AND 6:00 P.M. ONLY)
 PRE K - BUILDING 985-643-3558
 SCHOOL OFFICE 985-643-4612

Welcome to the S.M.M. Before and After School Care Program. Our program is designed to provide a safe environment for all S.M.M. students who need before and after school care at a reasonable cost. Payments are due weekly unless other arrangements are approved by the program director.

Rates for Registered Families

Registration Fee \$30.00 per family

Morning Care Only

1 child	\$30.00 per week
2 children	\$45.00 per week
3 children	\$50.00 per week

After Care Only

1 child	\$50.00 per week
2 children	\$75.00 per week
3 children	\$85.00 per week

Morning and After Care

1 child	\$75.00 per week
2 children	\$115.00 per week
3 children	\$125.00 per week

School Related Activities \$5.00 per day per child

Students attending After Care before or after a school activity (athletic practices, meetings, games etc.) must make prior arrangements for dismissal.

Drop in Fee for Non-Registered Students (This fee is to be paid that day)

Before Care \$ 8.00 per day per child

After Care \$12.00 per day per child

BEFORE / AFTER SCHOOL REGISTRATION

2016 / 2017 School Year

REGISTRATION FEE (\$30.00 PER FAMILY) DUE AT THE TIME OF REGISTRATION

REGISTRATION PAID: AMOUNT _____ CHECK # _____ CASH _____

CHILD(REN)'S NAME

GRADE

1. _____
2. _____
3. _____
4. _____

Mother's Name _____

Address _____

Home Phone _____ Cell Phone _____ Work Phone _____

Place of Employment _____

Father's Name _____

Address _____

Home Phone _____ Cell Phone _____ Work Phone _____

Place of Employment _____

Please list all persons who have permission to pick up your child(ren) and also that we may call in case of an emergency. NO CHILD WILL BE RELEASED TO ANY PERSON WITH OUT AUTHORIZATION.

Name	Phone
_____	_____
_____	_____
_____	_____
_____	_____

St. Margaret Mary

Before and After School Care 2016 – 2017 School Year

Before Care 6:00 A.M. – 7:30 A.M.

Pre-K3 and Pre-K4

Before and After School Care for the Pre K students will be held in the Pre K building. Students may bring breakfast food and drink if they need to eat at school. Students dropped off in car line (7:30 A.M. or later) must have finished eating before they arrive at school.

K through 7th Grade

Before and After School Care for these students will be held in the Cafeteria. Students in these grades may bring breakfast food and drink if they need to eat at school. NO SOFT DRINKS ARE ALLOWED.

AFTER CARE 3:00 P.M. – 6.00 P.M.

Eligibility

Students must be enrolled at St. Margaret Mary School to participate in the before /after school care program.

All Students

Children must be picked up by 6:00P.M. If a child is left later than 6:00P.M., emergency contacts will be called to pick up your child and the late pick up fee will be charged, \$5.00 for every 15 minutes you are late.

We furnish a snack and drink daily. If your child has any type of food allergies please inform the program director. Your child may bring his/her own snack instead of getting a school snack as long as it is of reasonable size and does not contain candy or carbonated drinks. CHILDREN ARE NOT ALLOWED TO SHARE THEIR SNACK WITH OTHER STUDENTS.